

VISTA COMMONS AT HERITAGE BAY ASSOCIATION, INC.

LEASE RENEWAL

The approval process requires twenty (20) days for completion from the date of complete submission of the application along with the new lease. The application is not processed unless the lease renewal is completed, to ensure decals/fobs remain active timely renewal is needed. RENEWAL PACKAGE MUST BE TRANSMITTED VIA PDF:

EMAIL REQUESTS: manager@vistaheritagebay.com

MEMBER ASSOCIATION (*check one*): VISTA TOWNHOMES _____ VISTA I _____ VISTA III _____

Current owner of record: _____

Property Address: _____ GERVAIS CIR., UNIT _____ NAPLES, FL 34120

LEASE RENEWAL DATES: from _____, ___ 20___ to _____, ___ 20___

THIS FORM MUST BE SUBMITTED AND APPROVED BY THE ASSOCIATION AND SUBMITTED AT LEAST TWENTY (20) DAYS PRIOR TO THE RENEWAL DATE. APPROVAL OF Lease is conditional upon the truth and accuracy of the renewal and subject to evaluation of conduct during historic lease terms (re: refuse, parking, occupancy, nuisance, etc.). The tenant through the unit owner will be notified whether the lease extension is approved or denied. Any misrepresentation or falsification will result in the automatic denial of the lease renewal.

UNIT IS SUBJECT TO INTERIOR INSPECTION OF THE PLUMBING AT LEASE RENEWAL TO ENSURE NO LEAKING/RUNNING: TOILETS, SHOWER HEADS OR FAUCETS.

INSPECTION OF THE UNIT DOORWAY AND ENTRYWAY TO ENSURE IT'S CLEAN AND FREE OF RESTRICTED ITEMS (TOYS AND/OR PERSONAL ITEMS) INCLUDING WINDOWS TO ENSURE PROPER WINDOW-COVERINGS AND NO WINDOW FILM.

Persons who will occupy the unit are as follows:

- 1. NAME _____ Relationship _____ Age ____
- 2. NAME _____ Relationship _____ Age ____
- 3. Name _____ Relationship _____ Age ____
- 4. NAME _____ Relationship _____ Age ____
- 5. NAME _____ Relationship _____ Age ____
- 6. NAME _____ Relationship _____ Age ____

FAILURE TO DISCLOSE ALL OCCUPANTS OF A UNIT WILL RESULT IN AUTOMATIC DENIAL.

Applicant(s) Phone # _____

EMAIL ADDRESS: _____

CONSENT TO EMAIL COMMUNICATION - YES _____ *or* NO _____

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ACCESS ACKNOWLEDGEMENT RELATED TO REGISTERED VEHICLES

Gate Passes ARE issued by Vista Commons once the application is approved and with any fees paid. A copy of the vehicle registration will be required for each vehicle issued and must be registered to the applicant(s), **providing the following**: Max two (2) decals issued, one decal per driver with approved vehicle. Ex(One tenant, one decal and two tenants; two decals). (3) **Provide copies of registration, must be registered to tenant on the lease. No corporate owned vehicles allowed. (company or LLC) Photo of license plate for each vehicle.**

_____ WE AFFIRM THAT WE'RE IN COMPLIANCE FOR VEHICLES PARKED IN THE LOT.

RULES & REGULATION REMINDERS - *Violations can be used as a basis for non-renewal of lease.*

(1) **TRASH**: No dumping rubbish outside of an enclosed dumpster, NO DUMPING OF bulk items including personal items, furniture, or mattresses. All boxes **must** be broken down in the dumpster(s) prior to bringing them to the enclosure. *Initial* _____

(2) **ENTRYWAYS/LANAIS**: No storage of personal items of any kind in entryways, plant beds or lanais. Patio items only on lanais; absolutely no storage of non-patio items of any kind. *Initial* _____

(3) **PARKING**: Parking outside of a designated spot that is not assigned to the unit is prohibited. Second vehicles require parking in approved guest parking areas. Vehicles illegally parked in the lot, not registered with the association are subject to being towed without notice at the vehicle owner's expense. *Initial* _____

REGISTERED VEHICLES

Auto #1: Make _____ Color _____ Yr. _____ Lic# _____ St _____ Decal# _____

Auto #2: Make _____ Color _____ Yr. _____ Lic# _____ St _____ Decal# _____

The decal # can be found on the decal itself attached to the vehicle.

This is acknowledgement that all parties residing in the unit remain subject to full compliance of the Declaration of Covenants and all amendments, adopted Rules/Regulations which have been previously acknowledged contained in the original lease application:

APPLICANT SIGNATURE (1) _____ DATE _____

APPLICANT SIGNATURE (2) _____ DATE _____

SIGNATURE OF OWNER OR AGENT: _____

Address of Owner or Agent: _____

City _____ State _____ Zip _____ Phone _____ Email: _____

DECISION

APPROVED _____ DENIED _____ DATE OF DECISION _____

REASON FOR DENIAL _____

On behalf of the Vista COMMONS at Heritage Bay Association, Inc.